

SCHOOL DISTRICT PROFILE

School District Information		
School District Name	Address (Street, City, ZIP)	Main Phone Number
Social Media Handle(s) School District		Social Media Handle(s) Migrant Education Program

School District Buildings				
<i>How many of the following buildings exist in your school district?</i>				
Elementary Schools		Middle Schools		High Schools

School District General and Migrant Student Count			
Total Number k-12		Total Migrant K-12	
Grades K-6		Migrant Grades K-6	
Grades 7-8		Migrant Grades 7-8	
Grades 9-12		Migrant Grades 9-12	

Pre-K	
<i>Recruiting migrant youth 0-5 is also an essential part of ID&R. The following will help determine your area and how we can support you in recruiting Pre-K youth.</i>	
Does your SD have a Migrant Pre-K Program?	
How many Head Start Centers does your recruiter collaborate with to conduct ID&R?	

MEP Staff		
Federal Program Director (First & Last Name)	Direct Office Phone, Ext	Work Cell
Office Address (Street, City, ZIP)	Email	
Program Coordinator (First & Last Name)	Direct Office Phone, Ext	Work Cell
Office Address (street, City, ZIP)	Email	

SCHOOL DISTRICT PROFILE

MEP Recruitment Staff					
Recruiter #1 (First & Last Name)		Direct Office Phone, Ext		Work Cell	
Office Address (Street, City, ZIP)			Email		
How many hours per week does this individual work on ID&R?			What other positions does the recruiter hold in the school district?		
What days and times does the recruiter work per week?					
Day	Start	End	Day	Start	End
Monday			Thursday		
Tuesday			Friday		
Wednesday					
Recruiter #2 (First & Last Name)		Direct Office Phone, Ext		Work Cell	
Office Address (Street, City, ZIP)			Email		
How many hours per week does this individual work on ID&R?			What other positions does the recruiter hold in the school district?		
What days and times does the recruiter work per week?					
Day	Start	End	Day	Start	End
Monday			Thursday		
Tuesday			Friday		
Wednesday					

QUALITY CONTROL AND EVALUATING

ID&R Meetings	
How frequently will the FPD/PC and RT(s) have ID&R meetings throughout the year?	

ID&R Logs	
Review last year's ID&R Logs. What ID&R activities were productive and unproductive?	
Productive ID&R Activities	Unproductive ID&R Activities

ID&R Activities
What new ID&R activities will you conduct this year that you didn't last year? Why? <i>(Use bullets to separate activities)</i>

QUALITY CONTROL AND EVALUATING

Family Eligibility Reviews	
How many total FERs did your school district have last year?	
How many were Eligible With Changes ?	
How many were Not Eligible ?	
What were the common errors found during FER? And what steps are you taking to correct this?	

MSIS Reports
<p>Using MSIS <i>*Top Crop and Activity Report</i>, what are the top five most common migrant qualifying agricultural or fishing activities in your school district?</p> <p><i>*Instructions on how to run the Top Crop and Activity Report can be found on page 13 of the MISIS REPORTS BOOKLET.</i></p>
<p>Using the MISIS Mobility Report, what months do you have a high influx of migrant families in your school district? What ID&R activities do you focus on during those times?</p> <p><i>*Instructions on how to run the Mobility Report can be found on page 8 of the MISIS REPORTS BOOKLET.</i></p>
<p>Using MSIS the Three Year COE/Enroll Comparison report, what has been the difference in your migrant student count? What would you attribute that difference to?</p> <p><i>*Instructions on how to run the Three Year COE/Enroll Comparison report can be found on page 12 of the MISIS REPORTS BOOKLET.</i></p>

PROFESSIONAL DEVELOPMENT AND TRAINING (PD&T)

Recruiter#1 Professional Development & Training		Name of Recruiter			
Name of PD&T	Time	Type	Name of PD&T	Time	Type
Description <i>Provide a brief description of PD&T and its relation to the recruiter's ID&R role in the school district.</i>					
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ID&R RECRUITER DEPLOYMENT

Recruiter #1 List Full Name	School District	Deployment
		Fall Quarter Sep.-Dec.
List of activities <i>Select the ID&R Activities that the recruiter conducts during Fall Quarter</i>		Other ID&R Activities
___ Community-Based Organizations ___ Community Events ___ County Agencies ___ H2A Camps ___ SD Event ___ Day Care Centers ___ Head Start Centers ___ Health Care Agency ___ Local Business ___ SD Registrar ___ Local Employers ___ Migrant Family Camps ___ MSIS Reports ___ Office (Phone/Zoom) ___ State Agencies ___ PAC ___ Orchards/Fields/Fishing Sites ___ Places of Worship ___ Residences/Homes ___ Other		
Comment section <i>Provide more context for each activity you selected or listed above. Any helpful hints would be helpful for a new recruiter. Remember to think of what would have helped you when you started this job as a recruiter. Use bullet points to separate your comments.</i>		

ID&R RECRUITER DEPLOYMENT

Recruiter #1 List Full Name	School District	Deployment
		Winter Quarter: Jan.-Mar.
List of activities <i>Select the ID&R Activities that the recruiter conducts during Fall Quarter</i>		Other ID&R Activities
___ Community-Based Organizations ___ Community Events ___ County Agencies ___ H2A Camps ___ SD Event ___ Day Care Centers ___ Head Start Centers ___ Health Care Agency ___ Local Business ___ SD Registrar ___ Local Employers ___ Migrant Family Camps ___ MSIS Reports ___ Office (Phone/Zoom) ___ State Agencies ___ PAC ___ Orchards/Fields/Fishing Sites ___ Places of Worship ___ Residences/Homes ___ Other		
Comment section <i>Provide more context for each activity you selected or listed above. Any helpful hints would be helpful for a new recruiter. Remember to think of what would have helped you when you started this job as a recruiter. Use bullet points to separate your comments.</i>		

ID&R RECRUITER DEPLOYMENT

Recruiter #1 List Full Name	School District	Deployment	
		Spring Quarter: Apr.- Mid Jun.	
List of activities <i>Select the ID&R Activities that the recruiter conducts during Fall Quarter</i>			Other ID&R Activities
___ Community-Based Organizations ___ Community Events ___ County Agencies ___ H2A Camps ___ SD Event ___ Day Care Centers ___ Head Start Centers ___ Health Care Agency ___ Local Business ___ SD Registrar ___ Local Employers ___ Migrant Family Camps ___ MSIS Reports ___ Office (Phone/Zoom) ___ State Agencies ___ PAC ___ Orchards/Fields/Fishing Sites ___ Places of Worship ___ Residences/Homes ___ Other			
Comment section <i>Provide more context for each activity you selected or listed above. Any helpful hints would be helpful for a new recruiter. Remember to think of what would have helped you when you started this job as a recruiter. Use bullet points to separate your comments.</i>			

ID&R RECRUITER DEPLOYMENT

Recruiter #1 List Full Name	School District	Deployment
		Summer Quarter: Mid Jun - August
List of activities <i>Select the ID&R Activities that the recruiter conducts during Fall Quarter</i>		Other ID&R Activities.
___ Community-Based Organizations ___ Community Events ___ County Agencies ___ H2A Camps ___ SD Event ___ Day Care Centers ___ Head Start Centers ___ Health Care Agency ___ Local Business ___ SD Registrar ___ Local Employers ___ Migrant Family Camps ___ MSIS Reports ___ Office (Phone/Zoom) ___ State Agencies ___ PAC ___ Orchards/Fields/Fishing Sites ___ Places of Worship ___ Residences/Homes ___ Other		
Comment section <i>Provide more context for each activity you selected or listed above. Any helpful hints would be helpful for a new recruiter. Remember to think of what would have helped you when you started this job as a recruiter. Use bullet points to separate your comments.</i>		
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